



## WEST DES MOINES WATER WORK BOARD OF TRUSTEES MEETING COMMUNICATION

**ITEM:****DATE:** October 16, 2017**4. Consent Agenda**

- i. Resolution - Accepting Completed Improvements: 2016 Southwest Area Fee District Water Main Extension – Mills Civic Parkway from Wendover Road to Grand Prairie Parkway (West Des Moines Water Works Project No. 00800-170-16007)

**FINANCIAL IMPACT:**

No additional financial impact. The final retainage payment is authorized 30 days after Board Acceptance as provided for in the construction contract. The retainage amount is \$11,789.81.

**SUMMARY:**

This action formally accepts this project as outlined in the construction project minutes attached. This contract is for extension of fee district water main to serve the Westport Development. The work was done by Elder Corporation, of Des Moines, Iowa.

**BACKGROUND:**

In January 2017, the West Des Moines Water Works awarded a contract to Elder Corporation in the amount of \$217,566.90. It has been completed in accordance with the plans and specifications prepared by Engineering Resource Group. It was inspected by the Water Works staff during the construction process. Based on the final quantities of work required by the project, the final construction cost is \$235,796.30. Other costs include engineering costs of \$5,918.00, easement costs of \$27,539.49 and miscellaneous costs of \$1,624.00 for a total project cost of \$270,877.79.

**RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:**

To Approve Resolution Accepting Completed Improvements: 2016 Southwest Area Fee District Water Main Extension – Mills Civic Parkway from Wendover Road to Grand Prairie Parkway.

Prepared by: \_\_\_\_\_

A handwritten signature in dark ink, appearing to read 'William J. Malone', written over a horizontal line.

Approved for Content by: \_\_\_\_\_

A handwritten signature in dark ink, appearing to read 'J. Wilson', written over a horizontal line.



**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

**CONSTRUCTION PROJECT MINUTES**

October 16, 2017

The Board of Trustees of the West Des Moines Water Works, West Des Moines, Iowa, met in regular session, at 4:00 o'clock P. M. on the above date. There were present Chair Karen Novak Swalwell and the following named Board members:

Trustee	Present	Absent
Jody Smith	_____	_____
Gretchen Tegeler	_____	_____
Brian P. Rickert	_____	_____
Scott Brennan	_____	_____

\* \* \* \* \*

Trustee \_\_\_\_\_ introduced the following Resolution entitled "A RESOLUTION ACCEPTING COMPLETED CONSTRUCTION," and moved that the Resolution be adopted.

Trustee \_\_\_\_\_ seconded the motion to adopt the Resolution. The roll was called and the vote was:

Trustee	Yes	No	Pass	Absent
Karen Novak Swalwell	_____	_____	_____	_____
Jody Smith	_____	_____	_____	_____
Gretchen Tegeler	_____	_____	_____	_____
Brian P. Rickert	_____	_____	_____	_____
Scott Brennan	_____	_____	_____	_____

Whereupon the Chair declared the following Resolution duly adopted:

**A RESOLUTION ACCEPTING COMPLETED CONSTRUCTION**

**WHEREAS**, on the thirtieth day of January, 2017, The West Des Moines Water Works entered into a construction contract with

**Elder Corporation of Des Moines, Iowa**

2016 Southwest Area Fee District Water Main Extension –  
Mills Civic Parkway from Wendover Road to Grand Prairie Parkway  
(West Des Moines Water Works Project No. 00800-170-16007)

and,

**WHEREAS**, said contractor has substantially completed the construction of said public improvements in substantial accordance with the terms and conditions of said Contract and the Plans and Specifications for said project, and;

**NOW, THEREFORE, BE IT RESOLVED  
BY THE BOARD OF TRUSTEES OF THE WEST DES MOINES  
WATER WORKS, AS FOLLOWS:**

Section 1. That said report of the General Manager be and the same is hereby approved and adopted and said public improvements are hereby approved and accepted as having been fully completed in accordance with said Plans and Specifications and Form of Contract. The total final construction cost thereof is hereby determined to be \$235,796.30, and the total final project cost thereof is hereby determined to be \$270,877.79 of which amount includes engineering costs of \$5,918.00, easement costs of \$27,539.49 and miscellaneous costs of \$1,624.00.

Section 2. That the amount of \$11,789.81 is approved for payment to the contractor in accordance with the terms of the Contract.

Section 3. That the Contractor's maintenance bond shall expire on the sixteenth of October, 2021, which date is four years after the date of the acceptance of said public improvements by The Board of Trustees of the West Des Moines Water Works.

**PASSED AND APPROVED**, this sixteenth of October, 2017.

**THE BOARD OF TRUSTEES, WEST DES MOINES WATER WORKS**

Attest:

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Karen Novak Swalwell  
Chair

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Diana Wilson, P.E.  
Secretary

\* \* \* \* \*

# CERTIFICATE

STATE OF IOWA )  
 ) ss  
COUNTIES OF POLK, DALLAS,  
 MADISON AND WARREN )

I, the undersigned Secretary of The Board of Trustees of the West Des Moines Water Works, West Des Moines, Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of said Water Works showing proceedings of The Board of Trustees, and the same is a true and complete copy of the action taken by said Board with respect to said matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by said law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancy existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal hereto affixed this sixteenth day of October, 2017.

seal

Diana Wilson, P.E.  
Secretary  
Board of Trustees  
West Des Moines Water Works  
West Des Moines, Iowa